

# West Virginia Wesleyan College Outdoor Recreation Equipment Rental Agreement

Name: _____		Student ID: _____	
Local Address or Box # _____			
City: _____		State: _____	Zip Code: _____
School E-mail: _____		Phone#: _____	
Check one: <input type="checkbox"/> Student <input type="checkbox"/> Faculty <input type="checkbox"/> Staff <input type="checkbox"/> Other: _____			
Rental Period: _____ / _____ / _____ to _____ / _____ / _____			
Month	Day	Year	Month   Day   Year

1. I agree for use "as is" the equipment listed in this form and accept full responsibility for the care and security of the equipment while in my possession, from the time I leave the Outdoor Recreation Center until I return the equipment.
2. I understand that there are inherent and other risks involved in the sports for which this equipment is to be used, that injuries are a common and ordinary occurrence of these sports, and I freely assume those risks. I hereby release The Board of Trustees of West Virginia Wesleyan College, WVWC Outdoor Recreation, their trustees, officers, agents, and employees (collectively "WVWC") from any and all liability for damage and injury to myself or to any persons or personal property resulting from negligence, adjustment, transportation and use of this equipment. I accept full responsibility for any and all damage or injury which may result. In no way does specialized rental equipment guarantee my safety on a trip, excursion, or event, and I will seek proper training and preparation before using such specialized equipment. I further understand the WVWC does not warrant the equipment, nor provide any guarantees as to performance of the same.
3. I agree to reimburse and hold harmless WVWC for any loss or damage of any kind other than reasonable wear and tear which results from the use of this equipment. The minimum fee for repairs is \$10.00 and may exceed that based on the severity of the damage. If not repairable or lost, the charge to me will be at full replacement value.
4. I agree to return all rental equipment by the agreed date in clean, dry, and working condition to avoid additional charges. **Late fees are \$5.00/day/item for the first 5 days and \$10.00/day/item for every day thereafter in addition to the "per day" rental rate. Cleaning fees are \$20.00/item if the equipment is not returned in a clean, dry condition. Damage fees are the replacement cost of the items, as set out on the price sheet. I understand that all rental equipment must be returned to the WVWC Outdoor Recreation office during office hours. Late fees, cleaning fees, and/or damage fees not paid at the time of return may be placed on your student account.**
5. I, the undersigned, have read and understand this rental agreement

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

ITEM	INVENTORY NUMBER	RENTAL FEE
1.		
2.		
3.		
4.		
5.		

<b>*OFFICE USE ONLY*</b>		
<b>EQUIP CHECKED OUT BY:</b> _____	<b>DATE:</b> ____/____/____	<b>TIME:</b> ____:____
<b>EQUIP CHECKED IN BY:</b> _____	<b>DATE:</b> ____/____/____	<b>TIME:</b> ____:____
<b>PAID: \$</b> _____	<b>DATE:</b> ____/____/____	<b>NOTES:</b> _____
<b>CHECK: #</b> _____	<b>CASH:</b> _____	_____