

## **\*Early Preregistration Instructions**

**May/Summer Term 2017**

***\*Available only to currently enrolled Wesleyan students***

### **Step #1: Early Preregistration via WebAdvisor current students only [2/13 – 3/13]**

- Log into your WebAdvisor account
- Select Express Register and the appropriate term code:  
May Term: 2017SU1      Summer Term: 2017SU2
- Enter ONLY the course synonyms for all courses in which you would like to preregister.  
*A student may enroll in a maximum of 7 hours for each term.*
- Double-check to make sure the course synonyms that you entered match the correct courses in which you want to preregister  
NOTE: For May/Summer preregistration, your advisor does not have to approve your schedule but we strongly encourage you to discuss your course selection with your advisor
- Specify the action for each course that you want to register for and hit the submit button
- Once you receive the registration confirmation screen you have successfully preregistered for your course(s)

### **Step #2: Verify that you are preregistered**

Verify that you have successfully submitted your schedule by viewing your schedule through the My Class Schedule option in WebAdvisor for the May 2017 or Summer 2017 terms

### **Step #3: Adding additional courses or dropping courses via WebAdvisor**

To add additional courses – Select Express Register and follow step #1 above

To remove courses once they have been entered – Select Drop Sections and click the box next to the course you want to remove and submit

**\*\*Changes can be made via WebAdvisor at any time during the early preregistration time noted below**

<b>May/Summer Term Schedule</b>	
<b>Early Preregistration</b>	<b>Online/WebAdvisor: February 13 – March 13 (after this date please submit form in Registrar's Office)</b>
<b>General Preregistration</b>	<b>Form turn in at Registrar's Office: March 14 – May 8</b>
<b>May Term Registration</b>	<b>Monday, May 8 in Registrar's Office for on-campus courses or via email confirmation for on-line courses</b>
<b>Summer Term Registration</b>	<b>Monday, June 5 in Registrar's Office for on-campus courses or via email confirmation for on-line courses</b>

***NOTE: WebAdvisor is down each Friday from 4:30 pm – 12:00 midnight***